CALL LETTER FOR INTERVIEW

With reference to your application, we are pleased to call you for a personal round of Interview at our office in Navi Mumbai.

Interview details –

- Days : Monday to Friday (except national holidays)
- 10.00 AM : Company Overview
- 11.00 AM : Written Examination
- 12.30 PM : Lunch
- 01.00 PM : Laboratory Tour
- 02.00 PM : Interview
- 03.00 PM : Interview Results
- 03.30 PM : Joining Formalities

Documents to be carried -

- Attested copies of
  - Educational Qualifications.
  - Residential address proof (Passport/Voters ID/ Ration Card/ Driving License).
  - Relieving letter – if experienced
  - Latest Salary slip – if experienced
- 3 Passport size photographs and 2 stamp size photographs.
- Demand Draft drawn in favor of Thyrocare Technologies Limited, payable at Mumbai for Rs.10,000/-
- This Deposit is to be paid only if you are selected

Departments available for recruitment -

- Laboratory – Works only in the Night Shift
- HR, Personnel and Administration
- Engineering and IT
- Business Development, Marketing and Sales
- Customer Support
- Logistics
- Accounts

Job Location –

- Central Processing Laboratory at Navi Mumbai – Non Marketing Staff.
- Marketing personnel can chose their own location - nearest available District Headquarter will be given.

CTC offered -

- For MD and PhD (Freshers) – Rs 2,00,000/- to Rs 10,00,000/-
- For rest (Freshers) – Rs 1,00,000/- to Rs 2,00,000/-
- CTC would be decided on the basis of your qualification, performance in the written evaluation and interview.
Written Examination details -

- 10 Questions to answer
- Total time 100 mins
- Questionnaire will be based upon the department chosen –
  - For Lab positions – Scientific Knowledge Assessment
  - For IT positions – IT Knowledge Assessment
  - For rest – General Knowledge Assessment

Other details -

- Out station candidates, will be reimbursed a maximum sum of Rs 500/- as travelling expenses for attending this interview
- Candidates should ensure, they are not accompanied by their Parents, Relatives or friends.
- We invest time and resources in teaching, training and guiding you towards making you achieve essentials of employability needs. Hence you are required to pay Rs 10,000/- (Demand Draft) in favor of “Thyrocare Technologies Limited” as security deposit.
- This deposit will be refundable on the 25th month of your continued service.

If you are interested in attending an interview in Thyrocare, kindly book your date of interview.

On behalf of Thyrocare Technologies Limited, we welcome you to our organization and wish you every success. We hope you agree that you have a great contribution to make to the Society, and that you will find the association with the company a rewarding experience to fulfill it.

For further details regarding this letter you are advised to write or send emails to jobs@thyrocare.com (Contact no: 022 67 123456 or Mobile No: 09004878851).

Yours sincerely,

Team – HR Procurement

Thyrocare Technologies Ltd.
D – 37/1, TTC MIDC, Turbhe,
Navi Mumbai – 400703
(t) 022-67123456/27622762
(m) 9004878851
(e) hrd@thyrocare.com
(w) www.thyrocare.com
DIRECTIONS TO THYROCARE

**Rail Route**

**Train From Thane to Vashi**
Catch the train from Thane for Vashi and get down at either in Turbhe or Sanpada station.

**Train From Thane to Panvel**
Catch the train from Thane for Panvel and get down at either in Sanpada or Juinagar station.

**Train From Kurla to Panvel/Belapur**
Catch the train from Kurla for Panvel or Belapur and get down at either in Sanpada or Juinagar station.

**Train From Dadar (2 route to change)**
Catch the train from Dadar for Kurla. Then from Kurla catch the train for Panvel or Belapur and get down at either in Sanpada or Juinagar station.

**Train From CST**
Catch the train from CST for Panvel/Juinagar/Nerul and get down at either in Sanpada or Juinagar station.

**Road Route**

**Bus From Thane Route**
Catch the bus from Mulund West (Bus No. 511 / 512) or from Mulund East - Bus No.523. Get down at Bus Stop @ Sanpada Police Station (opp. Hyundai Motors).

**Bus From Thane to Panvel**
Catch the Bus - Thane to Panvel (ST) from thane Cisco stop and get down at Bus Stop @ Sanpada Police Station (opp. Hyundai Motors).

**Bus From Kurla Depo to Sanpada**
Catch the Bus from Kurla Depo (Bus No. 507) get down at Bus Stop @ Sanpada Police Station (opp. Hyundai Motors) Direct route.

**Bus From Dadar to Panvel**
Catch Bus from Dadar for Panvel (ST) and get down at Bus Stop @ Sanpada Police Station (opp. Hyundai Motors) Direct route.